

Tender document

Department of IME
Indian Institute of Technology Kanpur
Kanpur (UP) 208016 India

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Interested parties may view and download the tender document containing the detailed terms & conditions from the website <https://www.iitk.ac.in/new/tenders-notice>

Enquiry date: 02-03-2022

Enquiry No: IITK/IME/2021-2022/313

Quotations are invited for Furniture Items, The detailed technical specification is described below.:

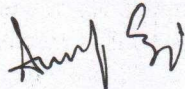
S.No.	Name of Items	Quantity	Technical Specification
1.	Chair	20	Office Visitor Chair, Wooden /PVC Arm, Chrome /Powder coated Pipe Frame, Fabric/Leatherite Tapestry
2.	Table Desk	04	Table desk with table top 25mm thick plpb and metal legs of 50x25 sqmm ms pipe
3.	2-seater sofa	02	2 Seater Leatherite Sofa, Wooden Frame, SS Leg, Seat & Back Fabric Tapestry, Colour as per Choice.

Terms & Conditions:

1. The price of each item should be quoted separately (Any item can be cancelled at any time).
2. Quotation must be valid for 30 days, in case of import this should be valid for 90 days
3. All prices are to be for IIT Kanpur.
4. Please provide official e-mail id for conversation post quotation opening.
5. Delivery period must be within 4 weeks from purchase order date.
6. The institute is exempted for payment of Excise duty under notification No. 10/97 & partially custom duty (@5.15%), under notification 51/96 and a road permit will be provided, if applicable. The Concessional Form 'C/D' have been abolished w. e. f. Apr 01, 2007.
7. Our standard payment terms and conditions is 90% on installation and 10% after inspection and approval.
8. The **Penalty** @1% per week or part thereof subject to max 10% of the delivery price will be deducted from the balance payment, if supply is not completed within aforesaid delivery period.
9. Preference will be given to only those vendors who have Service/ Repairing center stationed at Kanpur (Single point of contact in Kanpur for any service related issues).
10. No Call Locking will be entertained (in/out stationed). If at all it is required then it will be performed by local Maintenance Engineer.
11. Testing of the product onsite is mandatory.
12. In no case, the suppliers shall be provided with remote access of the servers.

13. It is mandatory to quote for above given optional, else the quotation may be rejected.
14. Reporting time should not be more than 2 hours.
15. Resolving time should not be more than 2 days.
16. At any time prior to the deadline for submission of bid, the Institute may, for any reason, at its own initiative, modify the bid document by amendments. Such amendments shall be uploaded on the website through corrigendum and shall form an integral part of bid document. The relevant clauses of the bid document shall be treated as amended accordingly. It shall be the sole responsibility of the prospective bidders to check the website from time to time for any amendment in the tender document. In case of failure to get the amendments, if any, the Institute shall not be responsible for it.
17. A higher warranty may be given preference.
18. The Institute reserves the right for accepting and rejecting any quotation without assigning any reason thereof. Also, The Institute reserves the right to reject or accept all or any of the offer made above.
19. IIT Kanpur has the right to accept the whole or any part of the tender or portion of the quantity offered or reject it in full without assigning any reason.
20. Vendors are requested to quote only in Indian currency (Rupees). If the vendor wants to quote in an alternate currency, the vendor should seek an explicit permission from the department before sending the bid.
21. If all or any of the components of the equipment is/are to be imported, the vendor holds its full responsibility for its delivery at IIT Kanpur and that too in the stipulated time period. If for any reason the vendor does not want to deliver to IIT Kanpur, the vendor needs to seek an explicit permission from the department, **before** sending the bid.
22. Maximum educational discount should be offered wherever applicable.
23. Mention the country of origin and product should not belongs to PRC.
24. IIT Kanpur is partially exempted from payment of GST (@5% only), IIT Kanpur will provide GST exemption certificate for the same. Institute is partially exempted from GST and the same should be offered in your bid as well. Items used for research & development purpose as specified in column 3 of notification no. 45/2017 & 47/2017 dated 14 Nov 17 will be partially exempted for GST.

Quotations should be in the name of: -



Dr. Anoop Singh

Professor

Department of IME

Indian Institute of Technology Kanpur

Kanpur 208 016, India

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