

Sub: Printing of Journal

There exists a requirement to print 3400 copies of our quarterly journal on paper size 281 x 218 mm as per the following specifications.

Cover - Outer in four colour, inside in four colour on 170 gsm art paper with matt lamination.

Inside pages - About 120 in no. on 80 gsm maplitho paper in black colour. (You may please quote on the basis of ± 4 pages)

You must see the previous issue of the journal before quoting and sign an assurance letter that the quality of the publication will be maintained. Your quotation will not be considered if you have not signed the assurance letter prior to quoting. In case you need any further details please do not hesitate to contact Cdr Suresh Ailawadi at 0512 - 259 7749 or 9450162502. It is requested that your sealed quotation for the same may please be forwarded so as to reach at the under mentioned address by **1400 hrs on 31 May 2018** quoting **NICEE/EEP/Jun 18 dated 10 May 2018**.

Prof. Durgesh C. Rai
Coordinator, NICEE
Room No. 112A
Western Lab Extension
Indian Institute of Technology Kanpur
Kanpur - 208 016

Please attach sample papers along with your quotation. The sample papers should be of size indicated above and duly stamped and signed. The paper used for printing should conform to IS 1848:2007. You will be required to submit drafts for approval till the final approval for the same is accorded.

Note : Please do not forget to mention the following in your quotation.

1. Taxes, if any
2. Packing charges, if any
3. Delivery Time: Three weeks from the date of issue of order

Repeat Orders: *Subject to your work being satisfactory, up to three repeat orders can be placed on you, subject to your agreeing for the same.*