

To

27.09.2013

M/s _____

Sealed Quotations along with the proprietary Certificate and Authorization Letter/Certificate are invited for the following items from the authorized suppliers:

Sr. No.	Product name & Specifications:	Tender No:	Qty.
1	Analytical Balance , Readability 0.1mg/ 0.01mg, Operating ambient Temp.: 5 to 40 Deg.C Built-in calibration weight Self Calibration function Clock Calibration function Built-in Clock function GLP/ GMP/ ISO Calibration Report	IIT/SIIC/ABal/bv/27.09.2013	1

Terms and conditions:

- All sealed quotations should reach the undersigned by 15.11.2013
- Quotation should have minimum validity of 120 days from the date of opening.
- Delivery period will be 16 weeks from the receipt of the purchase order.
- Payment Terms: 90% against delivery of material 10% after approval. In case of foreign currency payment is through LC.
- The sealed envelopes with the quotes should be super scribed with the Inquiry number.
- Ex-works for pickup by our worldwide transport provider:
 - FOB in country of origin
 - CIF, New Delhi
 - For delivery to IIT Kanpur
- Maximum educational discounts should be applied – this equipment will be used for research as well as teach and train students.
- The firms may also quote for optional accessories which will extend the capability or ease of use of the equipment.
- The supplier should have a global presence with a website showing catalogue of similar equipment.
- The Institute is exempted from excise duty and we pay only a nominal customs duty of about 5% under Govt. of India notification 51/96.
- In case of firms situated outside India, the agency commission, if any, payable to the Indian agent should be indicated.

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12. The firms are requested to give detailed description and specifications together with detailed drawings, printed leaflets and literature of the Article quoted.
13. The name of the manufacturers and country of manufacturer should be clearly stated. In the absence of these particulars the quotation is liable to be rejected.
14. Your quotation should contain Authorization Letter from manufacturer.
15. Warranty: 5 years from installation date. Other than warranty the supplier should include the cost for five years annual maintenance contract from Manufacturer separately
16. You may quote for more than one model.
17. All prices are to be for IIT Kanpur.
18. You may quote in US Dollars or any other foreign currency. The price quoted need to be Ex- works only The payment shall be made through LC In favor of Principal.
19. The quotation should include free training for two persons at IIT Kanpur within two months of installation and commissioning of the equipment.

Dr. B.V. Phani

(Coordinator)