



# Antaragni'13

## Indian Institute of Technology Kanpur



**Jainendra Batra**  
**Festival Coordinator**

**Saurabh Dixit**  
**Festival Coordinator**

### **TO WHOMSOEVER IT MAY CONCERN**

**Enquiry No.:** DOSA/Antaragni/2013/8

Dated: 11<sup>th</sup> October, 2013

This is to notify that tenders are invited for printing various materials for Antaragni'13, the annual Cultural Festival of IIT Kanpur, as mentioned below:

Please provide the following

1. Per square feet rate for Banners including Installation and removal after festival
2. Per square feet rate for mega banner including installation and removal after festival
3. Per square feet rate for Hoarding with Iron Framing and Installation and removal after festival
4. Per square feet rate for Backdrop with Iron framing and installation and removal after festival.

A rough estimate of printing requirements is as follows:

#### **List of things to be printed:**

1. Hoardings
  - Qty: (3)
  - Road side Hoarding, outside campus ,Installation Required-40ft x 20ft x 3
  - Give rates per sq.ft
  - Mention Installation rates clearly, Installation is must
2. Back Drop
  - Qty 26
  - Iron Framing required for  
40ft x 20ft x 3 , 20ft x 16ft x 2, 12ft x 18ft x 8,
  - Wooden framing required for  
10ft x 14ft x2 (screens), 8ft x 12ft x 1, 10ft x 8ft x 5, 10ft x 12ft x 1, 16ft x 16ft x1, 10ft x 10ft x 2
  - Please mention the diameter of iron used for framing
  - Installation required, mention charges of labour separately (OPTIONAL)
3. Big Banners
  - Qty 14
  - 10ft x 30ft x1, 15ft x 25ft x 1, 15ft x 5ft x2, 10ft x 20ft x 5, 10ft x 6ft x 2
  - one side multicolor, flex
  - Installation and removing required
  - Mention labour charge clearly (OPTIONAL)
4. Banners
  - Qty 500 (including Inlets)



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- Size 10ft x 3ft(one side multicolor, flex)
- Installation and removing required

Mention labour charge clearly (OPTIONAL)

### Note

- We will give our final order pre festival depending on our Marketing Scheme for printing
- Please mention the following in the quotation
  - Rates of individual requirements with proper details
  - Time which you will need for manufacturing and delivery
  - Your profile, that should include the places you have worked in past, especially in IIT Kanpur campus
- Quotation provided should be valid for a minimum period of 2 months
- All the designs will be given to you in .psd format and no extra charges will be paid for any conversion of format of design
- Time you will require for printing and installation after confirmation of design
- No extra charge will be paid for any transportation, labor or any other service other than quoted in the tender
- All the taxes should be included while mentioning your quotation
- Discount provided (if any) in case flex printed are returned to you
- We require your office to be open during night as well as there can be some urgent requirement during the four days of festival
- Timely delivery of flex material is extremely important for the festival. There might be circumstances when you have to deliver flex within 4 hours. Failing to do so might lead to blacklisting of your firm from Antaragni.
- All payments will be done 4 months after the festival

**Note: Antaragni'13 is scheduled from 24<sup>th</sup>-27<sup>th</sup> October 2013.**

Tenders have to be sent before 4 pm on 17<sup>th</sup> October 2013, to the following address:

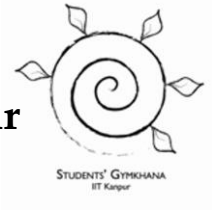
Mr. Joshi,  
FB#272 , DOSA Office,  
IIT Kanpur, 208016

Regards  
Himanshu Aggarwal  
Head, Finance  
Contact Number +91 86045 48703  
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