



भारतीय प्रौद्योगिकी संस्थान, कानपुर  
INDIAN INSTITUTE OF TECHNOLOGY, KANPUR  
प्रशासन अनुभाग  
ADMINISTRATION SECTION



क.नं. 211 (संकाय भवन)

पो. आई.आई.टी. कानपुर-208016 (उ.प्र.), भारत

Room No. 211 (Faculty Building)  
PO. IIT KANPUR-208016 (UP), INDIA

No. Estt./OO/2021/IITK/541

Date: August 02, 2021

## OFFICE ORDER

Based on the recommendations of the Committee constituted by the Deputy Director to review the uniform/liveries of Security Personnel working in the Institute, the Competent Authority has approved the Uniform / liveries for summer and winter season as per enclosed specifications at **Appendix - A**.

This order will be effective with immediate effect. On receipt of compliance report from the concerned reporting officer, the dress allowance as per Addendum No. Estt./OO/2020/IITK/1038 dated 23.11.2020 to eligible personnel will be released with effect from date of issue of this order.

This order will supersede all previous orders of dress allowance.

*J. P. Deshmukh* 02/08/2021  
Dr. J P Deshmukh  
Deputy Registrar (Admin.)

Encls: As above

Copy to:

- |   |                                 |
|---|---------------------------------|
| 1. Director                             | 2. Deputy Director              |
| 3. Chairman, SAEC                       | 4. Registrar                    |
| 5. Officer In-charge – Visitor's Hostel | 6. Commanding Officer, NCC Unit |
| 7. Officer In-charge-(F&A)              | 8. Security Officer             |
| 9. File – Office Order                  | 10. Web Master                  |

**Recommendations**  
**For summer season-**

01.



Metallic (Silver color) IITK will be used on cap. It will be fixed on the front of the cap such as monogram could be displayed at one inch above left eye.

02.

**Cap :**

Security Officer

: Pantone7554 C colour Peak cap or Navy Blue woolen Beret Cap

Dy.S.O./Asst. S.O.

: Pantone7554 C colour Peak cap or Navy Blue woolen Beret Cap

Security Guard

: Navy Blue woolen Beret Cap

03.

**Sign Formation**

: IITK insignia should be on left upper arm, 2 Inches below the left shoulder on blue background(Deep Sign).It should be placed within Honey Bee Structure on navy blue base.

04

**Lanyard**

: Navy Blue

05.

**Shoulder Badge**

:

Security Officer

: Three stars of white metal.

Dy. Security Officer

: Three stars of white metal with Ribbon silk bar (Red &amp; Blue) fixed above white metal badge "I.I.T.K."

Asstt. Security Officer

: Two stars of white metal with Ribbon silk bar (Red &amp; Blue) fixed above white metal badge "I.I.T.K."

06.

**Title Shoulder**

: White metal badge consist of Block letters "I.I.T.K." and worn using two pronged pins to fix the same.

07.

**Belt**

: Leather Brown Belt. Buckles of the belt should of Steel/brass and its size should be 11.5Cm x 5.5 Cm. It should have IITK Monogram.

08.

**Socks**

: Khaki

09.

**Shoes**

: Leather Brown Cap – Toe Derby shoes.

10.

**Trouser**: **Teri cotton Fabric Colour Pantone7554 C**

- Two side pockets on either side or three loops of 8.9 Cms in length. The shape of loops according to the Security pattern for wearing of leather belts.

11.

**Shirt**: **Teri cotton Fabric Colour Pantone7554 C**

- Shirt should be of same fabric with flaps on both the shoulders. Length of the flaps will depend upon built of the individual with width 2.5 Cms rounded at the end.
- Shirt should have same fabric pockets on both side on the chest level. These pockets should be in the middle of each front side at a distance of 17 Cms from Stitching line beneath the flaps. Both the pockets of the shirt should have pocket cover also.
- Both the pockets will have 3.8 Cms wide pleat in the centre of the pockets.
- Sleeves should be loose to allow free movement of arms. Other than winter, both the sleeves be in folding position above the elbow level and the fold should be of 04 fingers

width.

**For winter season:**

- Angola Shirt and Trouser of above mentioned security pattern with appropriate shoulder badges as mentioned above.
- Dark Green woolen jersey or Blue color Jacket.
- Barrette cap or Olive colour woolen cap containing embroidered IITK monogram in the middle.
- Woolen socks Khaki color.
- Sign Formation, Title shoulder, Belt, Shoes as mentioned above.

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