



भारतीय प्रौद्योगिकी संस्थान कानपुर
Indian Institute of Technology Kanpur
अधिष्ठाता प्रशासन कार्यालय
Office of Dean, Administration

No. Estt./REO/DOAD/2020/IITK/795

Date - October 27, 2020

Office Order

Subject: Filling of Annual Performance Assessment Report (APAR) of regular employees by Research Establishment Officer (REO).

Annual Performance Assessment Report (APAR) of regular employees is required to be filled by designated officers. Research Establishment Officer (REO) being temporary and contractual cannot be reporting officer for regular employees of the Institute.

Therefore, it is decided that REO will not be the reporting officer of regular staff members.

This office order is issued with the approval of Competent Authority & be effective with immediate effect.

Prof. Onkar Dikshit
Dean, Administration

Copy to:

1. Director
2. Deputy Director
3. Registrar
4. Head of the Departments
5. DOAD Office