

INDIAN INSTITUTE OF TECHNOLOGY KANPUR प्रशासन अनुभाग

ADMINISTRATION SECTION

कमरा सं. 211, (संकाय भवन) <u>पो. आई आई टी कानपूर — 208016 (</u>उ.प्र.), भारत Room No. 211 (Faculty Building) PO. IIT KANPUR-208016 (UP), INDIA

> No. Estt./OO/2022/IITK/61 Date: January 24, 2022

OFFICE ORDER

Subject: Assignment of additional responsibility.

Shri Prakalpa Sharma, Assistant Registrar (Legal), P.F. No. 6015 posted in Legal Cell is hereby assigned additional responsibility of Nodal Office of Grievance's Portal with immediate effect in addition to present duties/responsibilities. Shri Prakalpa Sharma will report to the Registrar for this matter.

Consequently, Shri Amar Pal, Assistant Registrar stands relieved from the additional responsibility of the Nodal Officer Grievances Portal.

This Office order has issued after the approval of the Competent Authority.

tronwth 24/01/2022

Dr. J. P. Deshmukh Deputy Registrar (Admin.)

Copy to:

- 1. Director
- 2. Deputy Director
- 3. Registrar
- 4. Officer In-Charge (F&A)
- 5. Officers concerned
- 6. Department concerned
- 7. Recruitment Section
- 8. Personal File
- 9. CPMS Administration
- 10. File Office Order